

Your Ultimate Bookkeeping Service

Outsource it all. Reclaim your time. Get back to business.

Get the best bookkeeping for your business

At Ultimate Business Solutions, we take care of all your bookkeeping, so you can reclaim your valuable time and focus on building your best business.

We focus on the detail.

We clean up your data, so it tells the right story about your business. That way, you stay legally compliant and ready for growth. Plus, our

pursuit of perfection and eagle eye means you get accurate, regular reports on where your business is at. So you can make more informed business decisions.

Best of all, we offer fixed fees. So there are no surprises.

Outsource your bookkeeping to us, so you can get back to business.

Fully outsource your bookkeeping

You can trust us to thoroughly take care of everything to do with your bookkeeping, because we focus on the detail. This includes:

- **Data entry**
We use Xero, MYOB or your own system to accurately input all of your data – so you don't have to. We're registered BAS agents, so you can have peace of mind that your business is tax compliant.
- **Prompt payroll**
Your payday is our priority. Weekly, fortnightly or monthly, a UBS team member will be on-hand to promptly process payments – and send payslips and records in just a few hours. We also ensure you meet your superannuation, PAYG and other statutory obligations.
- **Payroll tax**
Ask us to calculate and lodge your payroll tax returns, wherever you are in Australia.
- **Better budgeting and cashflow**
Save money by monitoring your spending. We set up your budgets in Xero or MYOB, so you can check that you're on track – and quickly adjust your expenses to save and maximise profitability.

- **BAS and IAS**

As registered BAS agents, we can lodge your BAS and IAS – and get a 4 week extension to pay, reducing your admin and cashflow stress!

- **Paying bills**

Too swamped to pay the bills? Have them sent to us!

- **Bank reconciliations**

We can reconcile all transactions in and out of your bank reconciliations and credit accounts, so you claim the right amount of GST and keep on top of customer payments. We use cloud based accounting software, which automatically syncs with your bank feeds. It's quick, accurate and saves you time.

- **Franchisees and franchisors**

We help many franchisees lodge reports to franchisors, complete KPI figures and keep an accurate chart of accounts. For franchisors, we create and implement standardised reports – so your franchisees can send a report in one format, saving admin hours. We also look after invoicing marketing and royalty fees.

Need something else? We're happy to help.

Visit ultimatebusiness.com.au
or call 9545 1111



Registered BAS Agents